

Jesus and Mary College

University of Delhi
Chanakyapuri, New Delhi - 110021
Accredited by NAAC with "A" Grade



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Jesus and Mary College
Chanakyapuri, New Delhi

IQAC Meeting Minutes of the Meeting held on 14 December 2021, 1.45 pm

The following members were Present:

1. Prof. Sandra Joseph (Principal)
2. Dr. Pavitra Bhardwaj (IQAC Co-Ordinator)
3. Dr. Amrita Sastry
4. Dr. Rama Saxena
5. Ms. Smita Gupta
6. Prof. Reena Marwah
7. Dr. Shefali Mishra
8. Prof. Amita Tiwari
9. Dr. Sona V Andrew
10. Mr. Jobin Thomas
11. Mr. Abhinav Srivastava
12. Dr. Alka Marwaha (IQAC Coordinator 2014-21)

1. Meeting began with a short prayer by Prof. Sandra Joseph, Principal, Jesus and Mary College, who chaired the meeting.
2. As this was the first meeting of the reconstituted IQAC for 2021-2023 period, Dr. Pavitra Bhardwaj welcomed the new members and made a short PowerPoint presentation to orient the members about the composition, role, activities and the responsibilities of the IQAC.
3. After the presentation, Dr. Bhardwaj informed the committee about the automation of the process of data gathering for Annual Quality Assurance Report (AQAR) and the five-year Self-Study Report (SSR) with the help of an Online Institutional Database.
 - a. The software platform will be presented before the IQAC on the first week of January 2022.
 - b. This platform will lay emphasis on the processes and procedures rather than individuals in the data gathering process.
4. The committee will prepare its first AQAR for the academic year 2021-22 (1st July 2021 to 30th June 2022). In order to perform the academic and administrative audit in the month of May 2022 for the same, it has been decided to organize a training session on Academic Audit for the IQAC members.
5. The committee decided to meet on the third of Wednesday of every month at 12.45 pm for its deliberations.

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6. The committee reviewed the performance of the college in the second cycle of NAAC Accreditation.
7. The committee assigned the responsibilities for specific criteria to the following members:
 - a. Criteria 1 & 2: Dr.Rama Saxena and Sona Andrew
 - b. Criteria 3 & 7: Reena Marwah and Shefali Mishra
 - c. Criterion 4: Smita Gupta and Jobin Thomas
 - d. Criterion 5: Amrita Sastry
 - e. Criterion 6: Pavitra Bhardwaj and Amita Tiwari
8. Under the leadership of these IQAC members, the sub-groups will expand by co-opting further members to work on the specific criteria.
9. The various sub-groups were requested to come up with three proposals whereby the college can make tangible and concrete improvements in the six months remaining in the academic year.
10. The committee had a preliminary discussion on the broad thematic areas on focus for the next assessment cycle. The suggestions that came up include "Inclusion and equity", "Skilling and differentiation", and "exchange programmes".
11. The committee also discussed the plans of optimizing the scholarship utilization. Dr Pavitra assured to find out more about the government scholarship programmes and brief the IQAC about the same.
12. Reena Marwah and Shefali Mishra will explore and report back to the committee the details of IQAC conference and the funding options.



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Dr. Alka Marwaha
(IQAC Coordinator 2014-21)

